



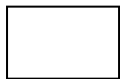
Report of the Director of Environment and Neighbourhoods

Scrutiny Board (Environment and Neighbourhoods)

Date: 9th February 2009

Subject: Ground Maintenance Contract Annual Service Improve Plan 2009/10

Electoral Wards Affected: All



Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Purpose of Report

- 1.1 The current Grounds Maintenance Contractor is required to submit an Annual Service Improvement Plan to identify key issues for a forthcoming contract year and measures to address these issues.

The SIP has developed as a joint document between Glendale Managed Services and Leeds City Council to ensure that there are agreed service priorities.

2.0 Background

- 2.1 The current Grounds Maintenance Contract requires that the contractor submits an Annual Service Improvement Plan each year prior to the start of the next contractual year.
- 2.2 The aim of the SIP is to review previous performance and identify key issues that need to be addressed. Accompanying the SIP is an action plan detailing specific action to address the issues.
- 2.3 The SIP is used throughout the contract to ensure that identified actions are carried out.
- 2.4 To ensure that the Council's priorities are reflected in the plan it is now written as a joint document following discussions with Glendale and Leeds City Council (the three ALMO's, Highways Services and Environmental Services).

3.0 Recommendations

3.1 That Members note the draft Service Improvement Plan.